



THE
IRELAND
FUNDS



Guide to the Online Portal

Heart of the Community Fund

2026 | Arts & Culture

Apply Online:

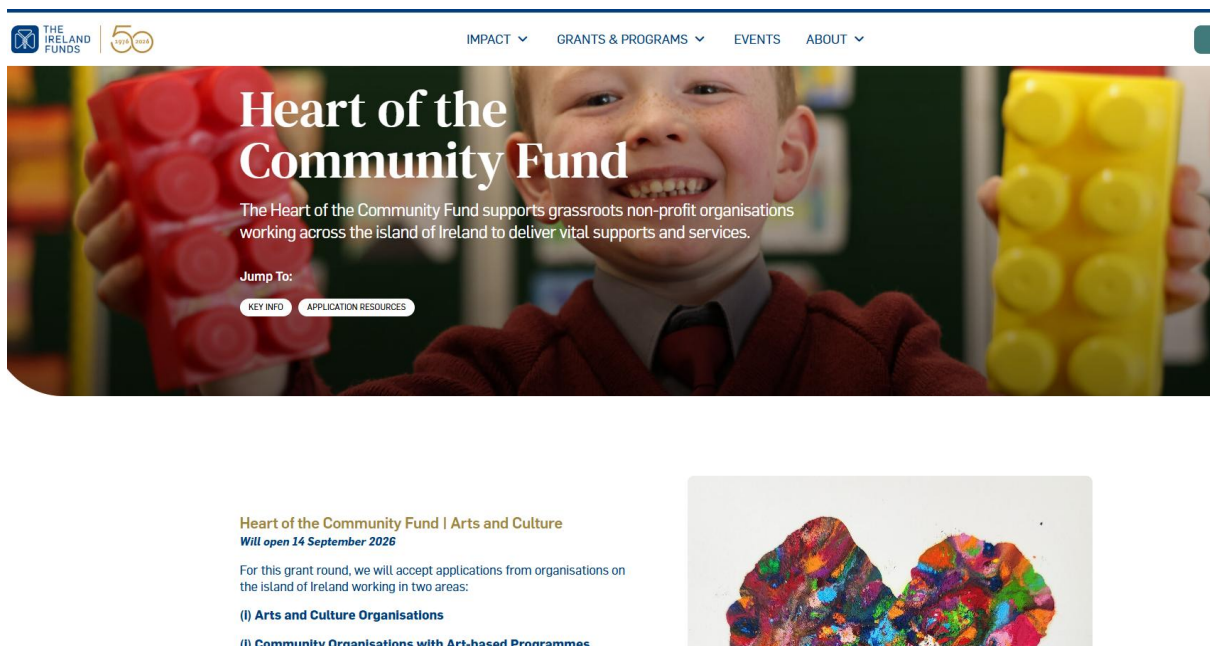
irelandfunds.org/impact/heart-of-the-community/

1. How to access the grant application portal

The Grants page on The Ireland Funds website [Heart of the Community Fund - Ireland Funds](#) is where you will find all information, guidelines and additional materials relating to the Heart of the Community Fund, along with a link to the online grants portal.

When you have read the [application guidelines](#) and have confirmed that your organisation is eligible to apply to the Heart of the Community grant round, the first step is to access the grant application.

Scroll to the section 'How to Apply' and click 'Apply Now' to visit our grant application portal.



The Ireland Funds uses Titan Forms to facilitate applications to the Heart of the Community Fund. Please review our [privacy policy](#) for information about how we manage and store your data.

1.1. How to create an account on the portal

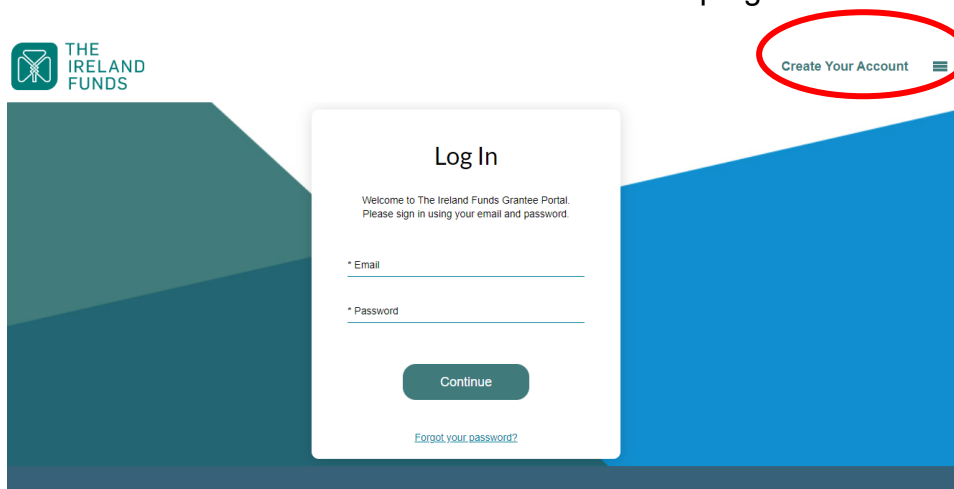
Due to expected high volume of enquiries, all initial inquiries will be dealt with through email. Please contact us at grantsinfo@irelandfunds.org and we will get back to you as soon as possible.

The Ireland Funds online portal was started in late 2022, so any organisation that did not apply for Heart of the Community Fund in 2022-2026 will need to create an account.

If you created an account for Heart of the Community Fund in a previous year, please skip to step 13, 'Log into the Grants Portal'.

Guidance for New Applicant Organisation i.e. did not apply previously to a grant round

1. You will be directed to the below webpage, which is the homepage of The Ireland Funds grants portal.
2. Select the 'Create Your Account' button in the top right hand corner.

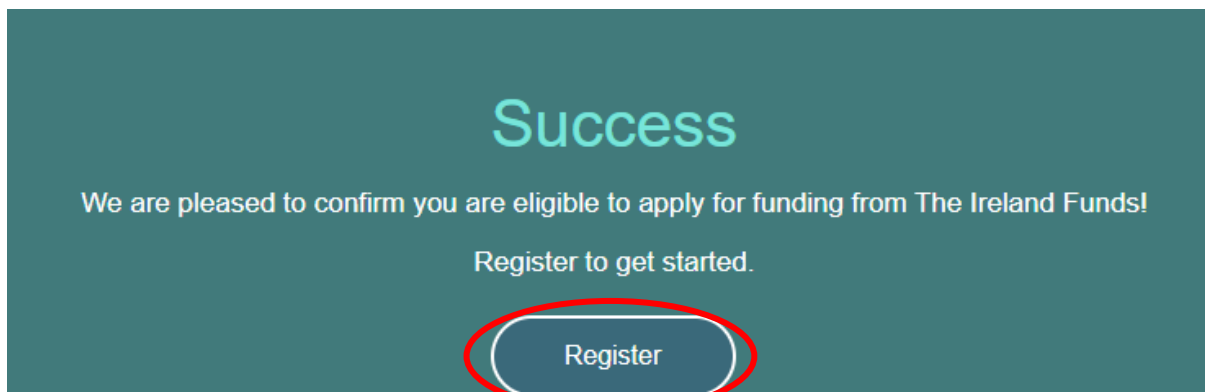


3. The below page will appear requesting you to confirm your eligibility. Select your answers and click 'Continue'.

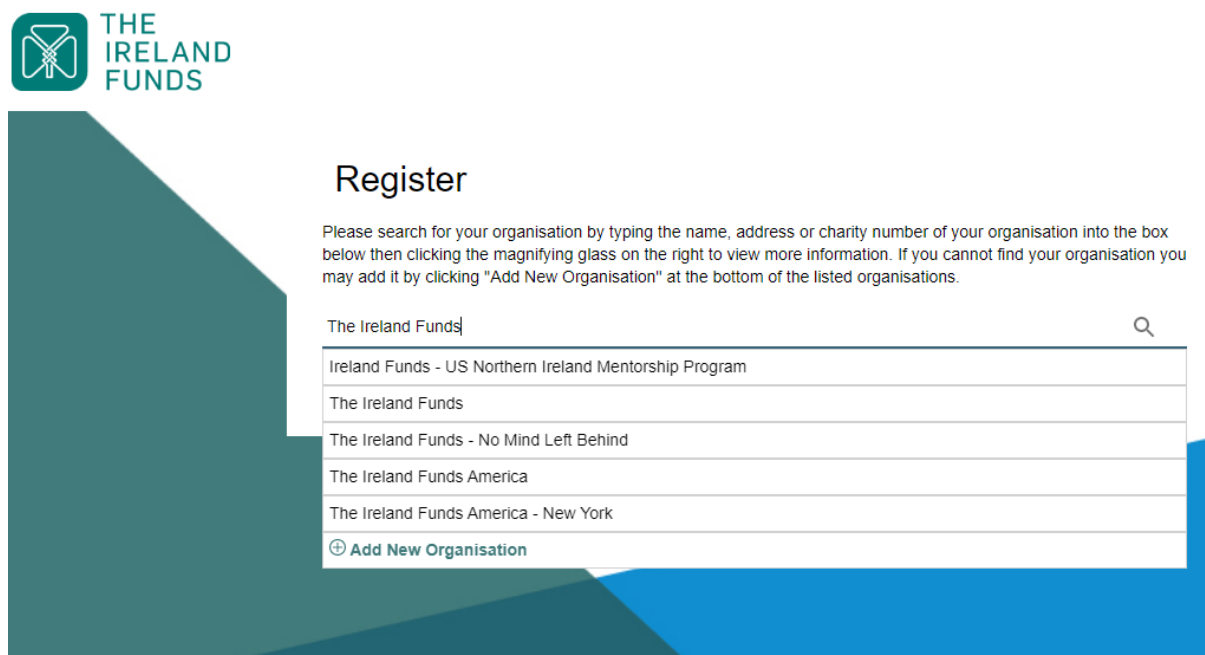
The screenshot shows the 'Confirm Eligibility' page. It has a dark teal background. At the top left is the 'THE IRELAND FUNDS' logo. The main heading is 'Confirm Eligibility' in a light teal color. Below the heading is a paragraph: 'The Ireland Funds supports organisations advancing peace, culture, education and community development across the island of Ireland and among Irish communities around the world. For further information on applying for a grant, please visit <https://www.irelandfunds.org/grants/>'. Below this is another paragraph: 'Answer the questions below to find out whether your organisation or project is eligible to apply.' There are two questions, each with radio button options: '1. Are you enquiring about grants on behalf of an organisation?' (with options 'Yes' and 'No') and '2. Is your organisation operating, registered or based in the Republic of Ireland, Northern Ireland or the United States?' (with options 'Yes' and 'No'). At the bottom of the form is a 'Continue' button, which is circled in red.

4. The below page will appear if you pass the initial account eligibility requirements. Click 'Register' to continue.

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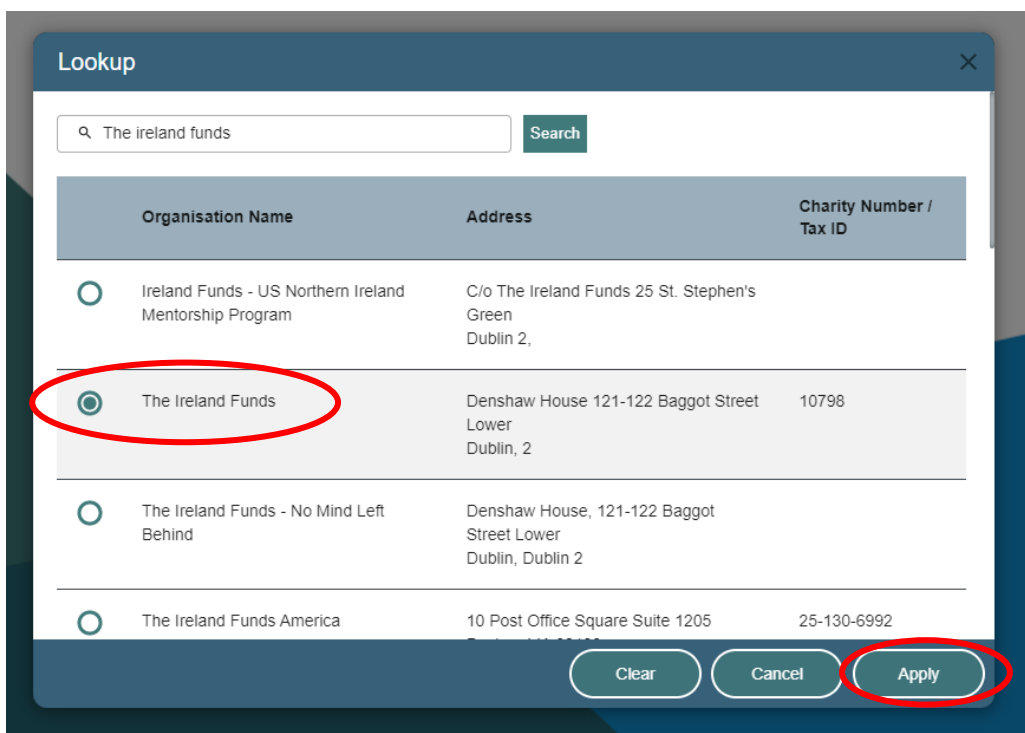
5. Type your organisation name into the search bar. It may appear in the top five results below the search bar, in which case you can select it from there.



6. If it does not appear in the top search results, click the magnifying glass to

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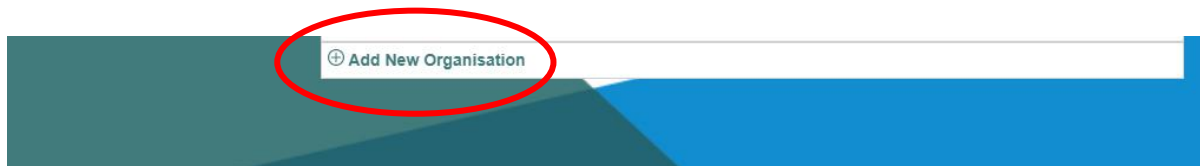
bring up the longer list of results. If you find your organisation in this list, please select the organisation and then 'Apply'.



The screenshot shows a 'Lookup' modal window with a search bar containing 'The Ireland Funds' and a 'Search' button. Below the search bar is a table with three columns: 'Organisation Name', 'Address', and 'Charity Number / Tax ID'. The table lists four organisations. The second row, 'The Ireland Funds', is highlighted with a red circle around its radio button. At the bottom of the modal, there are three buttons: 'Clear', 'Cancel', and 'Apply', with the 'Apply' button also circled in red.

Organisation Name	Address	Charity Number / Tax ID
☐ Ireland Funds - US Northern Ireland Mentorship Program	C/o The Ireland Funds 25 St. Stephen's Green Dublin 2,	
☒ The Ireland Funds	Denshaw House 121-122 Baggot Street Lower Dublin, 2	10798
☐ The Ireland Funds - No Mind Left Behind	Denshaw House, 121-122 Baggot Street Lower Dublin, Dublin 2	
☐ The Ireland Funds America	10 Post Office Square Suite 1205	25-130-6992

7. If your organisation did not appear in either the short or long list, you will need to add it by clicking 'Add New Organisation' on Register page



8. An information box will pop up for you to add your organisation's details. Fill out the required details and click 'Submit'.

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Please enter information relating to the organisation you are inquiring about. If there is no organisational email/phone number available, personal contact details can be provided in lieu.

* Organisation Name	* Country ▼
* Street Address	* City/Town
* Website	* Phone

Submit

9. Whether you set up a new organisation or not, the next step will be to fill out the information in the window shown below. If you have received a grant from The Ireland Funds previously, some of this information will auto-populate.

10. Fill out the required information and click 'Submit'.

The below information is what The Ireland Funds has on record for your organization. If the information is incorrect or blank, please contact grantsinfo@irelandfunds.org.

Address 121 Lower Baggot St Dublin, Dublin D01Y56U	Charity Number / Tax ID / Company Registration Number 123456
* First Name	* Last Name
* Job Title	* Primary Phone
* Email (this will also be your username)	* Confirm Email
	is mandatory
* Password	* Confirm Password
	is mandatory
* Security Question ▼	

Submit

11. Once you submit, you will be directed to a confirmation page.

12. Form Titan will automatically generate an email with a link for you to verify your email address and finalise the account set-up. This email will be sent

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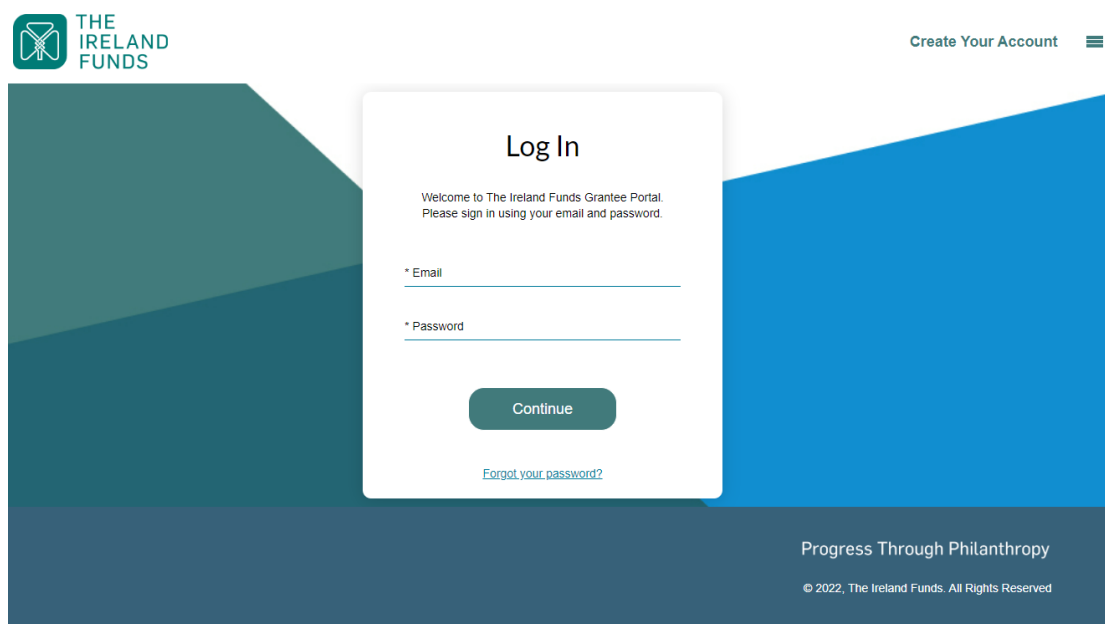
from the following address: noreply@formtitan.com. Click the link in the email to verify and return to the log-in page.

***Please note that depending on your email server, this email may be flagged as 'Spam'/'Junk' so if you have not received the email 5-10 minutes after registering, please check these folders.**

You should now be able to log into the grants portal. Proceed to step 13.

Log into the Grants Portal <https://irelandfunds.formtitan.com/ftproject/grantee/>

13. Enter the email address and password you used for your account and click 'Continue'.

The screenshot shows the login interface of 'THE IRELAND FUNDS' Grantee Portal. The header includes the organization's logo and a 'Create Your Account' link. The main content area features a 'Log In' form with fields for email and password, a 'Continue' button, and a 'Forgot your password?' link. The footer contains the tagline 'Progress Through Philanthropy' and a copyright notice for 2022.

2. Start Your Application to Heart of the Community Fund

1. Once you 'Log In', you will be directed to the homepage of The Ireland Funds grantee portal.
2. Click 'View Open Funding Opportunities' to view the grant round that is currently open.

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Progress Through Philanthropy

[View Open Funding Opportunities](#)

3. Click the magnifying glass next to 'Heart of the Community Fund 2026 – Round 2' to view the grant opportunity.
4. The next page will display information about the grant round. You can commence your application by clicking 'Verify Eligibility'. **Please note: each organisation can only have one active grant application in progress for a given grant round. Once you click this button, you will be starting the grant application for your organisation.**

For detailed information on the criteria and eligibility for this grant round, please visit <https://www.irelandfunds.org/grants/>

[Verify Eligibility](#)

5. To begin, select the organisation you are applying on behalf of from the dropdown menu and click 'Continue'. Most people will only have one option in this list.

Eligibility to Apply to the Ireland Funds

Please select the organisation you are applying on behalf of:

Elaine Test Org

Continue

If the organisation you are applying on behalf of is not listed above, please click [here](#) to update our system.

Heart of the Community Fund 2026 - Round 2

Start Date	End Date
14/09/2026	02/10/2026

Description

Heart of the Community Fund is The Ireland Funds' flagship grant programme, providing flexible funding to non-profit organisations addressing local needs and strengthening communities across the island of Ireland.

Heart of the Community Fund Grant Round September 2026

For this grant round we will accept applications from organisations on the island of Ireland working in two areas, (i) Arts and Culture Organisations (ii) Community organisations with arts based programmes.

- **Arts and Culture Organisations:** This funding strand is intended for arts organisations that work in the promotion, preservation and development of all art forms. Organisations applying under this stream may apply for core funding to support their ongoing activities and operations.
- **Community Organisations with arts based programmes:** This funding stream is intended for organisation seeking funding for a community-based arts project. Applicants will be required to provide specific details on how the funding will be used, with all the expenditure directly related to the programme or project for which funding is being requested.

Your organisation must be working within these areas to apply for funding.

For detailed information on the criteria and eligibility for this grant round, please visit [Heart of the Community Fund - Ireland Funds](#)

Verify Eligibility

Due to expected high volume of enquiries, all initial inquiries will be dealt with through email. Please contact us at grantsinfo@irelandfunds.org and we will get back to you as soon as possible.

6. Answer the eligibility to apply questions and click 'Continue'.

The Ireland Funds Grantee Portal X +

https://irelandfunds.formtitan.com/ftproject/grantee/hcf_eligibility?campaignid=701Uu0000047BVvIAM

Eligibility to Apply

1. Does the activity or work for which you are seeking funding take place within the Republic of Ireland and/or Northern Ireland?
☐ Yes
☐ No
2. Does your organisation satisfy the due diligence requirements to receive funding from The Ireland Funds?
The due diligence requirements are detailed in the application guidelines, which are available via [this link](#).
☐ Yes
☐ No
3. Does your organisation have an annual turnover of less than €3,000,000?
☐ Yes
☐ No
4. Are you seeking funding for any of the following activities?
 - Individuals, bursaries, or scholarships
 - Medical expenses
 - Animal welfare activities
 - Commemorative structures
 - Advancement of religion/faith or religious beliefs
 - Political activities and promotion of individual political candidates☐ Yes
☐ No
5. Where is your organisation located?
☐ Northern Ireland
☐ Republic of Ireland
6. Is your organisation a registered charity?
☐ Yes
☐ No
7. Does your organisation have a Governing Document and recent Financial Statements?
☐ Yes
☐ No

Continue

7. You will receive confirmation of your eligibility on the next page. If you are eligible, click 'Get Started' to commence the application.

 THE IRELAND FUNDS

Home Applications/Grants Titan

Success!

We are pleased to confirm you are eligible to apply for this grant round.
Click the button below to start your application.

Get Started

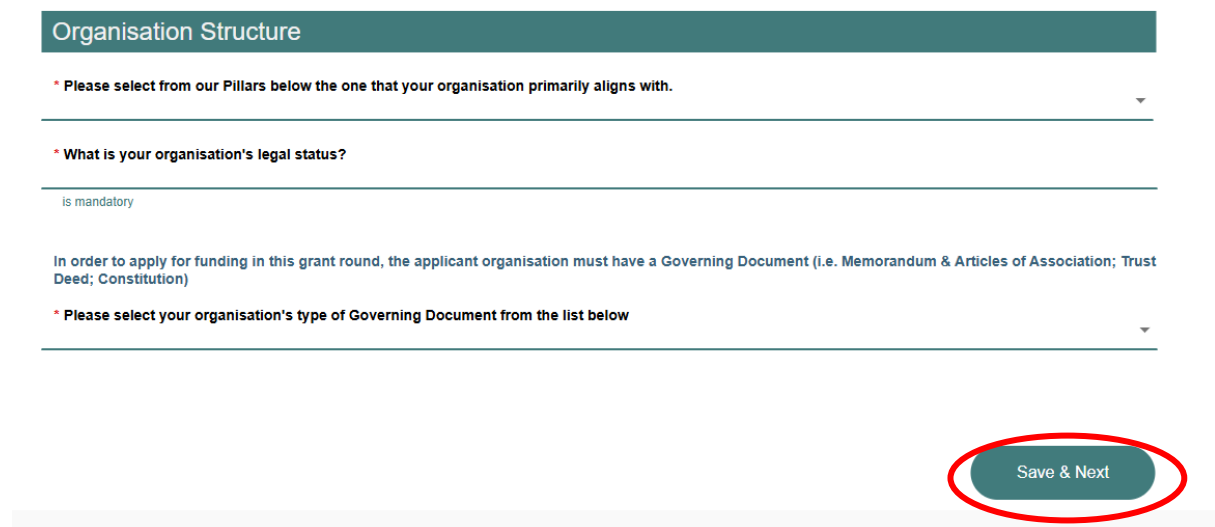
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3. Frequently Asked Questions

i. Can I save and return to an application?

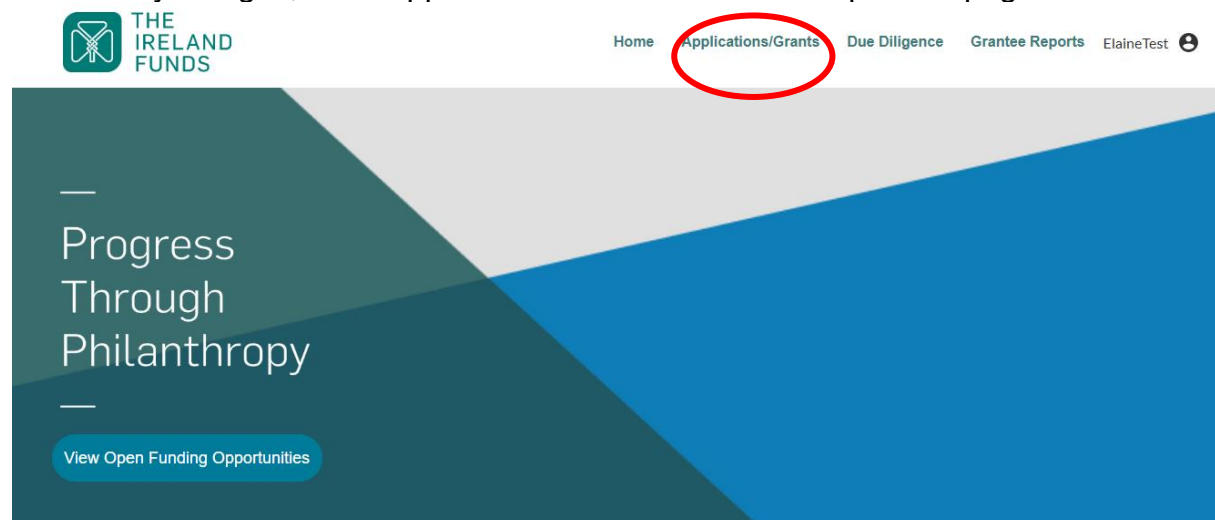
Yes, applications can be completed in stages and progress can be saved. We would encourage all applicants to save their applications frequently to ensure that no information is lost.

This can be done by scrolling to the bottom of the page and locating the 'Save and Next'. Selecting this will save all progress made on that section of the application form. **Please note that in order to be able to save, all fields on that page must be inputted and fully complete - you cannot save a page if any fields are blank**



ii. I have logged into the portal to continue completing an application that I have already started but I can't find my application?

When you log in, click 'Applications/Grants' tab at the top of the page.



This will direct you to a list of your organisation's previous grants, as well as the

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current grant in progress. Click the magnifying glass to continue your application.

		Home Applications/Grants Due Diligence Grantee Reports ElaineTes			
View/Edit	Grant ID#	Organisation Name	Grant Status	Submission Date	Funding Opportunity
	G#-039267	Elaine Test Org	Application in Progress		Heart of the Community Fund 2025 - Round 1

iii. Can I edit an application after it is submitted?

No, you will not be able to edit an application after it is submitted. We encourage you to review the application carefully before submitting to ensure that there are no errors or omissions.

iv. How do I save a copy of my completed application after submitting?

We recommend you download a copy of the completed application once it has been submitted. This can be done by clicking the download button:

		Home Applications/Grants Due Diligence Grantee Reports ElaineTest  			
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Heart of the Community Fund 2025 - Round 1

ORGANISATION INFORMATION

Organisation Details

Organisation : Elaine Test Org

Address: Test Test Test
Test, Dublin Republic of Ireland Test Test

Phone: 00000

General Email: @irelandfunds.org

Website: test.com

In what year was your organization established?
2023

Please provide a brief description of your organisation. [150 character limit]
Test Test Test

If your organisation works with children or vulnerable adults, do you have a safeguarding policy in place?
Yes

Registered Charity Number (if applicable):
2000000000

v. How do I know if my application has been successfully

Due to expected high volume of enquiries, all initial inquiries will be dealt with through email. Please contact us at grantsinfo@irelandfunds.org and we will get back to you as soon as possible.

submitted?

After you have submitted your application, you will receive an automatic email confirming your submission. This is receipt that you have submitted an application.

Please check your spam/junk/quarantine for this email if you have not received it.

Example of the confirmation email:

Application Submitted to Heart of the Community Fund 2025 - Open



noreply@salesforce.com on behalf of The Ireland Funds Grants Team <grantsinfo@irelandfunds.org>
To: You



You have successfully submitted your application to Heart of the Community Fund 2025 - Open.

We appreciate the time and effort it takes to submit a great grant application – thank you!

We will be in contact to notify you of the outcome of your application.

Many thanks,
The Ireland Funds

You can also check the status of the application in the Applications/Grants tab in the grants portal:



THE
IRELAND
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Home Applications/Grants Due Diligence Grantee Reports ElaineTest

View/Edit	Grant ID#	Organisation Name	Grant Status	Submission Date	Funding Opportunity
	G#-039267	Elaine Test Org	Application Submitted	28/05/2025	Heart of the Community Fund 2025 - Round 1

vi. I haven't received a confirmation email

This email will come from grantsinfo@irelandfunds.org (via noreply@salesforce.com)

Depending on your email provider, these emails can be marked as Junk/Spam so we always recommend checking these folders if you are not receiving emails at any stage of the process.

Contact Email for Further Questions or Portal Issues

If you have any further questions or issues not covered in this portal guidance, please email grantsinfo@irelandfunds.org and we will get back to you as soon as possible.

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