

## **PRIVACY NOTICE OF THE IRELAND FUNDS IN IRELAND**

The Ireland Funds (“the Funds”, “we”, “us”, “our”, “TIF”) is a registered charity (Registered Charity Number 20028138).

TIF is the data controller (contact details below) which means that TIF decides how your personal data is processed and for what purposes.

TIF is committed to protecting your privacy and we have appropriate policies and procedures in place to process and protect any personal data that we hold about you.

Personal data is data about a living individual who can be identified from that data. In Ireland the processing of personal data is governed by the EU General Data Protection Regulation (EU) 2016/679 and the Data Protection Acts 1988-2018

TIF complies with its legal obligations by using personal data only for specified, lawful purposes; by not collecting or retaining excessive amounts of data; by keeping personal data up to date; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

### **Types of personal data we collect**

To allow you to make a donation, use our website, or otherwise liaise with us for the purposes described below, we must collect, store, share and otherwise process certain of your personal data. The types of personal data we may process include:

- **Basic information:** your name, date of birth, and gender;
- **Contact information:** your email address, postal address, telephone number, mobile number, or social media identity;
- **Financial details:** bank or credit card details;
- **Technical, usage and cookie data:** your use of the website, including how you use our website and how often you use our website, your internet protocol (IP) address used to connect your device to the internet, your login information, browser plug-in types and versions, operating system and platform; and
- **Device information:** information about the device you use to access the website including the hardware model, the mobile network, and the time zone setting.

### **How we use your personal data**

We may process the personal data described above for the following purposes:

- **Services and products:** to provide you with the services, products and/or information you request from us;

- **Donation:** to process and administer your donation;
- **Relationship:** for donor relationship management purposes;
- **Events:** to register and manage your attendance at events and programmes;
- **Membership:** to provide you with, and to manage, the membership you have signed up to;
- **Communications:** to register your interest in and communicate with you about:
  - our work;
  - our campaigns;
  - our fundraising events and activities;
  - our workshops and our publications; and
  - our conferences and other Ireland Funds events and programmes;
  - **Research:** to conduct research and analysis to monitor the performance of our campaigns, appeals, events and products;
- **Audit:** if we require to undertake an audit, we may process the personal information provided to us related to a donation you've made;
- **Queries:** to respond to any queries, questions, requests, complaints or other correspondence from you; and
- **Website usage:** to monitor how our website is used in order to continually improve its operation (for further information in this respect, see the Cookies section below).

### **Lawful basis for processing**

In accordance with the data protection legislation and best practice, we rely on the following lawful bases to process your personal data for the purposes described above:

- **Consent:** we rely on your consent when, for example, we send you communications you are interested in;
- **Performance of a contract:** if we enter into a contract with you, we may need to process your personal data to perform the contract;
- **Compliance with a legal obligation:** if we are subject to a legal obligation, for example with respect to money laundering or financial reporting, we may need to process your personal data;
- **Vital interests:** in certain scenarios, if it is necessary for us to protect life or health, we may process your personal data, for example if you attend one of

our events and an emergency takes place which requires you to receive medical assistance; and

- **Legitimate interests:** where we, or a third party, has a legitimate interest, and such is not outweighed by your rights and freedoms, we may process your personal data.

## **Sharing your personal data**

In certain circumstances, we need to share personal data to fulfil a legal obligation or in pursuit of our legitimate interests, for example the use of processors who audit our accounts, manage communications, conduct customer surveys or store your data.

## **International Transfer**

All personal data is stored either within the European Economic Area or countries whose data protection regimes have been designated as adequate by the European Commission.

## **Data Retention**

We keep personal data only for periods set out in our Data Retention Schedule and do not maintain data for longer than is absolutely required for the purposes set out in the table above.

## **Your rights and your personal data**

You have the following rights with respect to your personal data:

- To access and request a copy of your personal data, which TIF holds about you.
- To request your personal data is erased where it is no longer necessary or lawful for TIF to retain such data.
- To request a restriction is placed on further processing of your personal data where there is a dispute in relation to the accuracy or processing
- To request that TIF correct any personal data if it is found to be inaccurate, incomplete or out-of-date.
- To object to the processing of personal data by TIF.
- To request that TIF provides you with a copy of personal data that you have provided and, in certain circumstances, to transmit that data directly to another data controller.

You also have the right to lodge a complaint with the Data Protection Commission should you be unhappy about any aspect of TIF's handling of your personal data or any request to us.

## **Contact Details**

To exercise all relevant rights or submit a query or a complaint please in the first instance contact the Data Protection Coordinator at:

The Ireland Funds, Denshaw House, 121 Lower Baggot Street, Dublin 2.  
dataprotection@irelandfunds.org

## **Complaints**

You have the right to make a complaint to the Data Protection Commission which you can contact by phone: 1800 437 737; via website [www.dataprotection.ie](http://www.dataprotection.ie) or by writing to:

The Data Protection Commission, 21 Fitzwilliam Square South, D02 RD28

***Updated December 2024***